



REPORT TO THE COUNTY EXECUTIVE THIRD QUARTER, 2021

The following reports for the 3rd quarter of 2021 are presented to the County Executive:

ADMINISTRATIVE SERVICES

- Assisted Bay County Animal Control Officers on various calls.
- Communicated ABC12 to appear on a new segment in-person in their studio.
- Processing all adoption applications to evaluate / improve on the process.
- Attended PawPalooza event in the Bay County Fairgrounds
- Finalized the 2022 MVAA Grant.
- Assisted the Veterans Offices in coordinating financial processing expenditures through & Sailors Relief and Veteran Transportation Services.
- Moved scheduling for the transportation program into the Veteran Affairs Office.
- Resolved a number of constituent inquiries and communications made to the Administrative Services office.
- Attended a virtual conference on various animal topics on September 25th and 26th.
- Met and discussed various Emergency Relief items with staff.
- Transported animals to VetMed that were to be spayed/neutered before adoptions.
- Observed monthly visits by a local veterinarian, Dr. Francke from Bay Animal in which various dogs and cats are evaluated and vaccinated.
- Transported cats and dogs to various rescues.
- Answered questions and assisted in social media for Animal Services.
- Attended an in-person MIPRIMA meeting.
- Attended Bay County Commissioner meetings remotely via Zoom.
- Planned and held two adoption events at Bay County Animal Services.
- Evaluated and slightly adjusted staffing to accommodate busy times at the animal shelter.

Animal Control

The Shelter took in 121 cats, 184 dogs, 4 rabbits & 2 Guinea Pigs total of 311 animals.

- Owners claimed 2 cats and 52 dogs.
- We adopted out 45 cats, 32 dogs, 4 rabbits, and 2 Guinea Pigs
- 25 cats and 47 dogs were euthanized per owner's request.
- 6 cats and 7 dogs euthanized due to aggressive behavior or illness.
- 48 dogs and 53 cats were transferred to other shelters and rescues

Field Activity: Officers went out on 845 calls, this quarter, which include the following:

- 65 Possible animal bites
- 98 Investigations of Cruelty, Neglect, or Abandonment
- 226 Loose and Aggressive
- 145 Barking

- At this time people are not adopting dogs as much as they usually do. We have people looking for other breeds of dogs besides the bully breeds. Bully breeds include; American Bulldog, Staffordshire terrier, Bulljacks, Pitbulls, etc. Unfortunately this is mostly what the Shelter is housing at this time. We have been at full capacity for dogs the entire summer season. We have had to make a waiting list to bring owner release dogs in when we have space available.

- Cats we are seeing high rate of requests then in the past years to take cats in. We have a very large list of people waiting to bring cats into us when we have space. Shelters all over the state are in the same situation as we are, being inundated with animals that people no longer want due to going back to work, evictions, moving, and even the death of the pet owner.

- Due to the Pandemic there was a moratorium for over nine months on sterilizing dogs and cats. It was considered selective surgery. Due to this we have since had a high amount of litters of kittens and young adult cats that people want to give up to the Shelter. During the time of the moratorium the female cats that were not spayed literally had 2 litters so we would see tween cats that were about 4- 5 months and another litter around 8-10 weeks old to come in from the same household.

- We are promoting our animals on social media and various events around the area. We are transferring both cats and dogs to other shelters to help them have a better chance of getting adopted.

Veterans

- See Attached.

CENTRAL DISPATCH 9-1-1

Personnel

- NEW EMPLOYEES - Jillian Riley successfully completed the training program. Felisha Vanderpol entered the Dispatcher Training program.

- CRITICAL TESTING AND INTERVIEWS - Completed Critical testing and conducted interviews for open dispatch positions.

- TRAINING - All employees completed online dispatcher training courses as part of our mandatory Continuing Education.

Bay County
Department of Veteran Affairs
2021 3rd Quarter Report

Relief Fund

During this quarter we saw 23 veterans. We turned away 4 veterans that did not meeting criteria of program. We turned away 1 that was returning too early for benefits. We gave away 5 \$100 gift cards that were given to use by VFW 6950.

Food	Gas	Heat Furnace	Electric	Water Sewer	Car Repair	Rent Mortgage	Bus Pass	Insurance	Bay City Utilities	Consumers Energy	Total
\$625.00	\$250.00	\$0.00	\$0.00	\$333.95	\$0.00	\$0.00	\$0.00	\$0.00	205.11	\$2151.14	\$3565.20

Transportation:

	VETS	MILEAGE	VOL HOURS
Chrysler Van	1	32	3
FORD VAN	27	874	53
Silver Chrysler Van	7	158	30
Red Chrysler Van	71	2511	126

TOTAL	106	3575	212
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June 2021 stats not received as of 7/8/21

County Markers and/or Burial Benefits:

Veterans	Spouses	Markers	No Wartime
34	20	0	7

County Veteran Service Officers – We started using the MVAA spreadsheet January 1, 2021 to track office work by fiscal years. It is attached.

As of 10/5/2021

Bay County FY 2021

Relationship	
Veteran	1074
Spouse	335
Other	460
Total	1869

War Era	
WWII	246
Korean War	231
Vietnam War	578
Gulf War	242
Peacetime	405
Total	1702

County	
Bay	1132
Arenac	14
Saginaw	7
Midland	4
	0
	0
	0
	0
	2
Other	280
Total	1439

Claims Activity	Q1	Q2	Q3	Q4	FY 2021
Federal Burial Allowance	0	34	14	14	62
Clothing Allowance	0	0	0	0	0
Survivors Pension	0	60	67	37	164
Death Indemnity Compensation	0	9	9	4	22
Educational Claims	0	0	0	0	0
Non-Service Connected Pension	0	29	26	18	73
Special Adapted Automobile	0	0	0	0	0
Special Adapted Housing	0	2	0	0	2
Service Connected Compensation	0	137	155	87	379
Additional Forms Completed	0	32	28	18	78
Total	0	303	299	178	780

Support Services	Q1	Q2	Q3	Q4	FY 2021
Michigan Veteran Trust Fund	0	6	5	5	16
Soldiers/Sailors Relief Fund	0	28	32	19	79
County Burial Allowance	0	94	45	42	181
Home Loan Certificate of Eligibility	0	0	0	0	0
CHAMPVA	0	2	0	0	2
Healthcare Enrollment	0	26	17	8	51
Other Support Services	0	38	28	24	90
Total	0	194	127	98	419

Appeals Process	Q1	Q2	Q3	Q4	FY 2021
Supplemental Claims	0	30	41	15	86
Higher-Level Reviews	0	4	1	0	5
Board of Veterans Appeals	0	15	30	28	73
Total	0	49	72	43	164

Other Activities	Q1	Q2	Q3	Q4	FY 2021
Personal Interviews	0	0	0	25	25
File Reviews	0	517	66	62	645
Claim Status Checks	0	0	16	6	22
Total	0	517	82	93	692

Forms	Q1	Q2	Q3	Q4	FY 2021
Sent to VA			13	11	24
Sent to VSOs (AL, DAV, VVA, VVA)			70	108	178
Total			83	119	202

Demographics	Q1	Q2	Q3	Q4	FY 2021
Aging and Elderly Veterans (70+)			108	40	148
Female Veterans			18	8	26

If you have a female veteran over the age of 70 each should be counted, once for age and once for gender, if a person fits both

Technology

- CAD SHARING PROJECT- Met with New World CAD project team on several occasions in preparation for server environment installation and CAD upgrade.
- MOBILE DATA MANAGEMENT - 9-1-1 researched mobile CAD software called CrewForce and ShieldForce and submitted a memo to the October Ways and Means Committee requesting authorization to move the project forward.
- Upgraded 9-1-1 generator monitoring equipment.

Administrative

- ON BASE PROJECT - Developed OnBase form for First Responder CAD Alert Requests. Once implemented the form will standardize requests for safety alerts. Developed procedures governing the use of both the Alert Request Form and the Records Request Form, relating to the On Base Software.
- AIRTIME SHORTAGE - Met with Fire Chiefs to discuss potential solutions to decreased amount of available radio airtime, due to an ever-increasing amount of fire call volume. Developed a subgroup to address the issue.

Operations

- WEA ALERTS - The Wireless Emergency Alerts (WEA) system is an essential part of America's emergency preparedness. The WEA system is used to warn the public about Tornado Warnings, missing children, and other critical situations - all through alerts on compatible cell phones and other mobile devices.
- WEA enables 9-1-1 and Emergency Management to target emergency alerts to specific geographic areas. Unlike BAY Alerts, all phones created after 2012 are defaulted into the WEA system. 9-1-1 will activate the system only for specific instances.
- All 9-1-1 Supervisors and Admin Staff have completed WEA training and conduct monthly tests of the WEA system.

2021 OBJECTIVES

Personnel

1. FOLLOW THROUGH 100%; ALL DAY; EVERY DAY.
2. RETURN TO NORMAL BY OCTOBER 2021.
3. Conduct Annual Reviews - COMPLETE
4. Resume Quality Assurance - COMPLETE
5. Three trainees successfully complete training program by Dec 2021. 1/3 COMPLETE
6. All employees complete twelve hours of online continuing education/training - COMPLETE

7. Identify and integrate mental models, rules and principles into the training program by June 2021. COMPLETE
8. Conduct onsite CPR training with a 9-1-1 CPR Instructor - COMPLETE
9. New CTOs train, at minimum, a portion of a phase by June 2021. COMPLETE
10. Conduct successful monthly BAY Alerts School System notification drills by Feb 2021 COMPLETE.
11. Successful completion of LEIN Audit by March 2021. COMPLETE
12. Promote to the public the proper use of Text to 9-1-1.
13. Signup for. Test, train and use the Integrated Public Alert & Warning System (IPAWS) by June 2021. COMPLETE
14. Participate in the Active Assailant Committee's Active Shooter Drills by December 2021. (PUSH TO 2022)

Equipment/Software

15. Removal of Backup Center copper phone lines and installation of VOIP phone lines COMPLETE
16. Complete Sanilac & Bay CAD consolidation project by October 2021. ONGOING
17. Install new Intrado A9C computers and upgrade Intrado phone user interface. COMPLETE
18. Complete shared CORE Talon project by December 2021.
19. Install additional radio at the backup center by December 2021.
20. Completion of the Google Data Studio project by September 2021.
21. Completion of PowerDMS software project March 2021. COMPLETE
22. Install linoleum tiles in place of carpet tiles in front of the backdoor by October 2021. MOVE TO 2022
23. Install and utilize a 911 server in the Azure or AWS cloud by December 2021.
24. Implement the latest version of CAView for all PD units by June 2021. OUTSTANDING

CORPORATION COUNSEL

- Reviewed contracts or provided legal opinions to:
 - Animal Services
 - Bay County TV
 - Board of Commissioners
 - Buildings and Grounds
 - Central Dispatch 9-1-1
 - Criminal Defense
 - Department on Aging
 - Drain Commissioner
 - Emergency Management
 - Equalization
 - Finance
 - GIS
 - Health Department
 - Housing Rehab
 - Information Systems Division
 - Personnel and Employee Relations
 - Probate and Family Court
 - Prosecutor
 - Recreation and Facilities
 - Register of Deeds
 - Retirement Board
 - Sheriff
 - Transportation Planning
 - Treasurer
 - VEBA
 - Veteran Affairs
- Attended Board of Commissioners meetings
- Attended Retirement Board meetings
- Attended VEBA Board meetings
- Attended Veteran Affairs Committee meetings
- Assisted the County Executive by drafting various correspondence and memos
- Attended meetings/contacts with constituents regarding concerns
- Provided legal opinions and guidance on employee/personnel issues
- Received, reviewed and responded to various subpoenas (Central Dispatch - 1, Sheriff's Office - 1)
- Attended multiple Incident Management Team meetings regarding COVID-19 Pandemic
- Attended various committee meetings regarding appropriate and potential uses for ARPA Funds
- Participated in walk through of Law Enforcement Center/Jail, Courts, 911 and Health Department facilities
- Attended meeting with MHT representatives regarding Center Ridge Arms operations and services
- Attended various meetings, conducted review and updated VEBA

CURRENT LITIGATION

- Markandeya R. Ferrio V. Bay County
- Kim Kubczak v. Bay County Sheriff's Office
- Terry and Marci Jankowski Bankruptcy matter
- Pro Fab Co., Inc. v. Pincanna-Real Estate Grow, LLC, et al
- Piotr Chrobak v. Bay County
- Heather Jo Payne v. Bay County
- Estate of Alice Green v. Bay County
- Tony Keller v. Bay County
- Thomas McDonald, Jr. (Mattison Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Anticliff Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Bauer Bankruptcy) v. Bay County

- Thomas McDonald, Jr. (A&E Harris Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Herber Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Stahl Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Debates Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Pero Bankruptcy) v. Bay County
- Purdue Pharma Bankruptcy claim
- Mallinckrodt Chapter 11 Bankruptcy claim
- Kolu Stevens v. Bay County
- Delores Proctor, et al v. Bay County (class action)
- Thomas McDonald, Jr. (Worden Bankruptcy) v. Bay County
- Top Shelv. Worldwide Bankruptcy
- Estate of Cater Bankruptcy matter
- Thomas A. Fox v. Bay County (class action)

Risk Management

- Participated in virtual meeting with MMRMA Risk Manager to review and discuss renewal questionnaire
- Worked cooperatively with various departments to complete renewal questionnaire for 2022 coverage with MMRMA
- Assisted the Bay County Sheriff's Office with RAP Grant Project Submission
- Received & filed 5 incident report forms
- Received, processed and reported to MMRMA the following claim submissions:
 - Mosquito Control Vehicle Damage, Claim No. 2101924
 - Mosquito Control Vehicle Damage, Claim No. 2101881
 - Mosquito Control Vehicle Damage, Claim No. 2102131
 - Bay County Fairgrounds Dumping Station, Claim No. 2102376
 - Kim Kubczak v. Bay County Sheriff's Office, Claim No. 2103167
 - Pinconning Park personal property damage, Claim No. 2104938
- Continued processing the following claims:
 - 2918 E. Fisher property damage, Claim No. 200298
 - Animal Shelter Dog Bite, Claim No. 2101034
 - Foreclosure Proceeds, Piotr Chrobak, Claim No. 2101176
 - Foreclosure Proceeds, Heather Jo Payne, Claim No. 2101175
 - Foreclosure Proceeds, Estate of Alice Green, Claim No. 2101339
 - Foreclosure Proceeds, Tony Keller, Claim No. 2101478
 - Mosquito Control Vehicle Accident, Claim No. 2101616
- Coordinated and processed 9 Notary Bonds with MMRMA

Freedom of Information Act (FOIA)

- Meet with various FOIA software solution providers and conducted internal discussions with Information Systems
- Processed and responded to 242 FOIA requests
- Coordinated with the following offices and departments to complete FOIA responses:
 - Animal Services & Adoption Facility
 - Clerk's Office
 - Central Dispatch 9-1-1
 - Health Department
 - Prosecutor's Office
 - Retirement Board
 - Sheriff's Office
 - Treasurer's Office

Conferences/Seminars/Trainings/Special Events

- Attended MMRMA's May Virtual Learning Lab - The Effects of Climate Change and How to Safeguard your Community - Nicole La Douce, Jayson Hoppe
- Attended MMRMA's Annual Meeting - Amber Davis-Johnson, Heather Brady Pitcher, Nicole La Douce, Jayson Hoppe

CRIMINAL DEFENSE

June 2021 Case Appointments

These figures were not available for last quarter report

- 70 total case appointments

Does not include reassignments from vacant attorney position

July 2021 Case Appointments

- 55 total case appointments

Does not include reassignments from vacant attorney position

August 2021 Case Appointments

- 68 total case appointments

September figures not available yet

Additional Information

- Continuing training employees
- Meeting with other departments to determine the best way to deal with: Court backlog and changes in legislation that requires 17 year-olds to be treated as juveniles.

- Re-posted vacant attorney position

ON AGING (DOA)

- See Attached.

ENVIRONMENTAL AFFAIRS & COMMUNITY DEVELOPMENT

Director's Report

Revolving Septic Loan Fund (RSLF) - EA&CD received increasing calls from people reporting problems making their payment on their loan from the Septic Revolving Loan Fund and also requesting a payment coupon book. One person had his cashier's check returned to him as the Treasurer's office did not know what it was for or what account to book it. The Treasurer's Office also reported that they were receiving payments without any back up information or account number. In reviewing the situation it was learned that Finance had stopped sending out loan payment (coupon) books to the loan recipients. Additionally some septic loan payments were getting booked to the Housing Rehab account that Finance returns some portion to the state, whereas the RSLF payments should go instead back into the Septic Revolving Loan fund. Worked with the Finance Department to correct the funding budget line exclusively to receive RSLF payments to ensure all loan payments are correctly deposited and available for future septic projects. Coordinated with the Treasurer's Office to ensure they had all budget number information they need when a RSLF payment is received. There is approximately \$102,000 in current loans outstanding from the RSLF.

The EA & CD Administrative Assistant reworked the entire loan payment notification process and developed an account tracking table of all loans, redesigned the Revolving Septic Loan Fund Coupon Payment Books with a cover letter showing the corrected budget line account information. Coupon Payment Books with cover letters were sent out to all RSLF loan holders. This effort resolves the dilemma at the Treasurer's Office on where to book the check once it is received and had immediate effect to encourage regular repayments on the loans. Receipts are showing regular monthly payments are now being received from several loan holders.

Bay County Media Campaign - The consultant Issue Media Group (IMG) managing Route Bay City, the online media campaign promoting our Bay County community news events covered a number of Bay County government activities this Quarter including the creation of the countywide Brownfield Redevelopment Authority and activities of the Bay County Land Bank. The online news media campaign involves a local partnership between Bay County, Bay Area Chamber of Commerce, Bay Area Community Foundation, Bay City and Bay Future and larger employers.

Brownfield Redevelopment Authority (BRA) - Michigan EGLE filled the long vacant Brownfield Redevelopment Authority Coordinator position, with Heath Bobrick for the Saginaw Bay field office. Laura worked with Heath to draft Bylaws for the new County wide BRA in Bay County. The draft document was shared for internal review and then distributed for partners comments. Letters of interest for appointment were encouraged to be sent in and a first meeting is being scheduled before the end of the year.



Bay County Department on Aging Services for Seniors - 3Q21

Home Delivered Meals

49,565

Congregate Meals

7,710

Curbside/Activity Centers

Commodities Boxes Delivered

680

Our Activity Centers are open for business, and our Home Delivered Meals are still going strong. We have picked up momentum in our In-home Services programs and Case Coordination & Support is always very busy. DoA has had many requests for Respite Care and are working with Region VII on a grant opportunity to bring back this program. Many new faces in Department on Aging but change is always good!

Department on Aging Mission Statement:

The Bay County Department on Aging is dedicated to providing continued opportunities for the community's older adults by maintaining independence, offering social activities, and enhancing their lives through delivery of quality services in a cost-effective manner.

New Elder Abuse Cases Served

2

Special Event Eligible Meals

COVID

Volunteer Transportation (# of rides)

10

Volunteer (Hours)

254

Caregiver (Hours) : **172**

Case Coordination (Hours): **1598**

Homemaking (Hours)

1755

Personal Care (Hours)

566

Health & Wellness Classes

Osteo Exercise Classes restarted in September at the Canteen Activity Center.

Special Events

Bay County Department on Aging Activity Centers were closed

Activity Centers Programs

For the past year and a half due to the COVID Pandemic.

Curbside Meal Pick-up 6/8/2020-9/3/2021.

Participants were very happy to have this service and are very happy to have three Activity Centers Re-Open on 9/7/2021.

Saginaw River Power Line Removal - The Waterways Management Unit of the US Coast Guard Sector Detroit sent out a sudden notice of complete closure of the Saginaw River on July 14, 2021 for removal of the Consumer's Energy overhead powerline. Considering the closure was sudden and in the peak of busy summer river use, Laura assisted in sharing the notification with local officials including the Sheriff who had not gotten the notice about the closure as his marine patrol would be affected. The closure was in effect from 9:00 a.m. until 1:00 p.m.

Linwood Scenic Access Site Project - The two DNR grant proposals (Trust Fund and Land and Water Conservation Fund) were prepared and submitted and the project is awaiting review of preliminary scores. Laura is continuing work on the Joint Permit application to the EGLE and Army Corps of Engineers for the new seawall at the Linwood Scenic Access Site Project. Additional grant funding is being explored from other sources

New (west side) Bay County Dog Park at Par 3 Site - A new Dog Park is proposed to be developed in Bangor Township at the site of the old Par 2 driving range on the corner of Beaver Road and North Euclid Avenue. The DNR Managers at the Bay City State Park across Euclid Ave have worked for several years to try and develop a Dog Park at the State Park but have had challenges locating an appropriate site. The Bay County Par 3 site is walking distance from the State Park and it is anticipated to serve campers and day use visitors as well as the Bangor community and general public. Jon Morse is waiting on initial cost estimates for construction of the fencing and Laura will need to work out zoning issues with Bangor Township as split zoning exists at the site, both Residential zones and Commercial and a Zoning appeal for the height of the fence (5') with a Special Use permit will be needed.

Mt. Forest Township Issue - Laura worked with the Mt. Forest Township Supervisor to help resolve an ongoing issue regarding the dumping of sugar beets on residential property. The owner had a permit issued in June 2021 to dump the washings from the sugar beets. However, according to the residents in the area this dumping has been going on since last November. Neighbors had concerns about the stink, contamination, and noise created by the dumping and spoke up at the township meeting. The person dumping falsely claimed to have had permits from the Department of Environment, Great Lakes, and Energy (EGLE), Department of Environmental Quality (DEQ), and Michigan Sugar. No permits were issued by any of those entities. EGLE is pursuing compliance with an expectation of removal of the material.

2021 Dow Great Lakes Bay Invitational Partnership Event - As part of the Great Lakes Bay (GLB) Regional Sustainability Team, Laura was invited to the 2021 Dow Great Lakes Bay Invitational event at the Midland Country Club. This event included Dow employees and contractors. The Golf Channel aired the tournament on several different days which helped to raise awareness and promote the BVF.

Partnership for the Saginaw Bay Watershed (PSBW) - Laura worked with Michigan Department of Environment, Great Lakes, and Energy (EGLE) to work toward the creation of a projects list for the Action Management Plan list along with Table A. Since the state is the lead on the larger environmental restoration matters, it seems as if the state tends to fund the projects they want completed. This was highlighted in the Saginaw Bay/River Restoration Plan for use of the GM Settlement Funds. This has made the role of the PSBW difficult and members feel unheard. NOAA, USGS, EGLE, reputable resource agencies identify the Saginaw Bay and the Saginaw River as very complex system(s). This makes it a lot to ask a volunteer citizens organization to come up with projects that - once completed will serve to restore

beneficial use impairments in the AOC. The PSBW members agree that it is important to create the Management Action Plan Table A list populated with projects that will restore and delist the Saginaw AOC. However, the role of the PSBW is better positioned in a responsive role where they can review and comment on restoration proposals crafted by the state EGLE based on Saginaw AOC restoration needs. The state EGLE has various divisions and well qualified staff who do substantial monitoring and field study. They know the bay and river system best, the sediment, water quality, ecological, data trends, etc., so they would know best what types of projects would be needed to meet the criteria in the Remedial Action Plan for the Saginaw Bay/River. These are the people that should be asked to identify the needed projects to restore the AOC. Once there are project proposals from the state EGLE, the PSBW will be better able to review and discuss the information. Reviewing state proposals for restoration and offering some local perspective on the proposed projects would better fulfill our 'advisory' role rather than the group meeting and spending time trying to come up with projects the state may or may not approve.

Saginaw Bay CISMA - The Saginaw Bay Cooperative Invasive Species Management Area (CISMA) covers Arenac, Bay, Huron, Saginaw, Sanilac, and Tuscola counties. The Saginaw Bay CISMA exists to create and support collaborative invasive species management among federal and state agencies, municipalities, tribes, nonprofits, community organizations and private landowners within 15 counties in the Saginaw Bay Watershed. Two years ago the Saginaw Bay CISMA applied for a Department of Natural Resources (DNR) grant to provide funding that would help facilitate and allow the Saginaw Bay CISMA to provide Phragmites treatment in our area. There is a local match requirement for this DNR Grant and we are going to provide space in our office for two SB-CISMA staff to have a place to work and "land". Laura will be meeting with the BC-CISMA staff later today to discuss the space we have available and determine what their office needs will be.

Consumer's Energy - Consumer's Energy announced Karn Weadock Plant will be closing earlier than schedule, in 2022. Laura is working with Hampton Township for Coal Impacted Community options as this closure impacts our entire community with the loss of jobs and property tax revenue. Consumers Energy says that some portion of the Hampton Township property will be placed on the market and with potential for a new industry at the site with river docking reception facilities and rail.

COVID-19 Funding - Worked with county staff on coming up with ideas for the use of recent COVID-19 funding coming into Bay County. The goal is to find projects that will be transformative for our community. The funding is being provided to help with ease the impacts of COVID-19 in Bay County. Part of this funding will require public participation and a survey is in the works and will be coming out in the next few weeks.

2022 Organizational Review - A reorganization of the Gypsy Moth Program was underway to better respond to the explosion of gypsy moth populations, new state and federal regulatory requirements and to accommodate the change in landowner attitude about government workers on their private property. Reviewed and submitted the 2022 Environmental Affairs and Community Development Department Budget.

Bidding Process Training with Finance Purchasing Agent - Conducted a training session to review the current Bay County Bidding process for staff with Frances Moore, Finance Purchasing Agent as both Mosquito Control and Gypsy Moth have needs to secure contracts with pilots for 2022 aerial treatment as soon as possible. Fewer pilots, increased pest

populations, and greater number of communities now undertaking aerial treatment for both mosquitos and gypsy moths. Planning is underway for a name change of the Gypsy Moth Program as the American Entomological Society has renamed the moth.

Environmental Affairs & Community Development Staff Meetings - Monthly staff meetings have continued via Mitel Phone Meetings to maintain social distancing during the Covid-19 pandemic. Staff Meetings are held the second Wednesday of each month.

On-going Representation at Community Meetings:

- **Bay County Supervisor Meetings** - Attend to hear local about projects and challenges and to provide reporting on project work affecting local units.
- **Bay County Gateway Beautification** -The committee is exploring the launch of a draft website for this group.
- **Bay Area Community Foundation Environment Committee** - The committee reviewed several new grant proposals for funding consideration.
- **Saginaw Bay Reef Restoration** -
- **Bay Agribusiness Council** -The committee invited Fisher Port to participate in the meetings as they get freighters delivering agricultural products. Many freighters are entering our ports full and leaving without a load to take out. The group would like to see explore greater use of two-way traffic.
- **USEPA Dow Dioxin Citizens Advisory Group (CAG)** - Ogar is a part of the Dow Dioxin Group that is active in cleanup efforts and is seeing movement by Dow and EPA into Saginaw County, downstream from the Midland source. Planned cleanup work at Middlegrounds Island is being delayed due to high water levels in the Saginaw River.
- **EGLE Community Advisory Committee for PFAS** -The group is currently working on helping EGLE develop communications outreach materials for groundwater well users and surface water concerns. On the shores it presents itself as bright white foam, which is different in color for the natural occurring foams deposits.
- **Lake Sturgeon Reintroduction into the Saginaw Bay Watershed** - Continued support of Saginaw Bay Watershed Initiative Network (WIN) effort along with Michigan SeaGrant and Michigan Department of Natural Resources on efforts to raise and release Lake Sturgeon into the tributaries of the Saginaw Bay. Since 2018 more than 3,000 juvenile sturgeon have been released into the river system.

Director Training

Laura attended the following educational and training programs:

- Finance Department 2022 Budget Entry Training
- Great Lakes Bay Region Sustainability Summit
- Bid Process Training with Purchasing Agent
- Coastal Leadership Academy: Becoming a Resilient Community Leader webinar

- BACF Non-profit Resource Roundtable
- Destination NEXT Workshop
- BACC Annual Meeting

Administrative Assistant

2021 Second Quarter Department and EEOP Reports - Obtained and assembled department second quarter report and EEOP report information regarding work activities, projects, and training done during the 2021 second quarter (April, May, and June 2021) for the Environmental Affairs and Community Development Department Second Quarterly Report and the EEOP Report. Completed reports were sent to the director for review and approval.

Revolving Septic Loan Fund (RSLF) - Worked with the director to develop a new design for the Revolving Septic Loan Fund Coupon Payment Books and a cover letter that explains to whom checks need to be made payable, where to send payment/check drop off location, and a request to make a note on the memo line of the check that the payment is for the Revolving Septic Loan Fund. Coupon Payment Books with cover letters were sent out to RSLF loan holders. A table was created to help keep track of payments for the RSLF projects.

Brownfield Redevelopment Authority (BRA) - Provided secretarial assistance to the director with the Brownfield Redevelopment Authority Policies and Procedures documents.

Bay County Recycling Webpage Updates - Updated the Environmental Affairs & Community Development's recycling webpage adding upcoming recycling events, added Bay City Recycles information, and added additional information about where residents donate items that can be reused.

Department/Division Webpage Updates - Updated the Environmental Affairs & Community Development Department's webpage to include upcoming events.

Finance Support - Provide support for payroll, monthly credit card disbursement voucher, payment of invoices, purchase order requests, and travel requests were processed for the department and the divisions within the department.

Monthly Staff Meetings - Coordinated with the director on the monthly staff meetings, emailing staff, creating agendas, providing handouts, and providing staff reminders.

Other Staff Support

- Attended BCATS Technical and Policy meetings taking minutes and roll call for the group. Typed up minutes for the meetings.
- Reviewed PA116 requests, checked tax records, and prepared a letter for the director's signature on four PA116 letter request for the clerk of Mt. Forest Township.
- Coordinated with the director to set up an informational Bid Training Session with Frances Moore/Finance Department.
- Completed travel request forms, gathered backup information, travel map for

mileage, input of travel requests into Tyler MUNIS, and made hotel reservations for staff attending upcoming MiCAMP Conference.

- Created draft agenda request memos.
- Scheduled, entered, and administered daily appointments in the shared Outlook calendars for the director and division managers.
- Coordinated with the director for department supply orders.
- Coordinated office and printer supply orders with Office Depot

Administrative Assistant Training

Attended the following educational and training programs:

- Bid Process Training with Purchasing Agent

Geographic Information Systems (GIS)

- Continued coordination with Health Department to maintain a GIS based dashboard for COVID-19 reporting to the public.
- Continued maintenance on 9-1-1 GIS data for New World System CAD Map and Intrado Software.
- Continued coordination with Bay County 9-1-1 and IT to consolidate Sanilac County and Bay County 9-1-1 dispatch service.
- Assisted Equalization Department staff with GIS parcel editing for Bangor and Williams Townships
- Continued maintenance and update of the Fetch GIS Mobile Application for First Responders.
- Maintained data for the Bay Area Fetch Viewer.
- Completed GIS Data and Map Requests at an estimated cost of:
 - \$551.00 to County Dept./Div.
 - \$1,201.68 to Townships
 - \$31.80 in Private Sales
- Continued GIS assistance to the Bay County Gypsy Moth Program to assist their field collection and reporting process.
- Continued training new Transportation Planner/GIS Technician with procedures and policies.
- Staff attended and presented at 26th Annual MiCAMP GIS conference.
- Attended AMPO GIS & Data Viz Webinar virtually.
- Continued GIS support to EACD personnel and setting up new employees with GIS credentials and permissions.
- Attended one Statewide GIS User's Meeting.
- Rebuilt and updated BMTA Bus Routes shapefiles in accordance with the correct Bus Stops provided by the Bay Metro Transportation Authority.
- Received 2020 aerial imagery and its compressions from Kucera.

Gypsy Moth Program

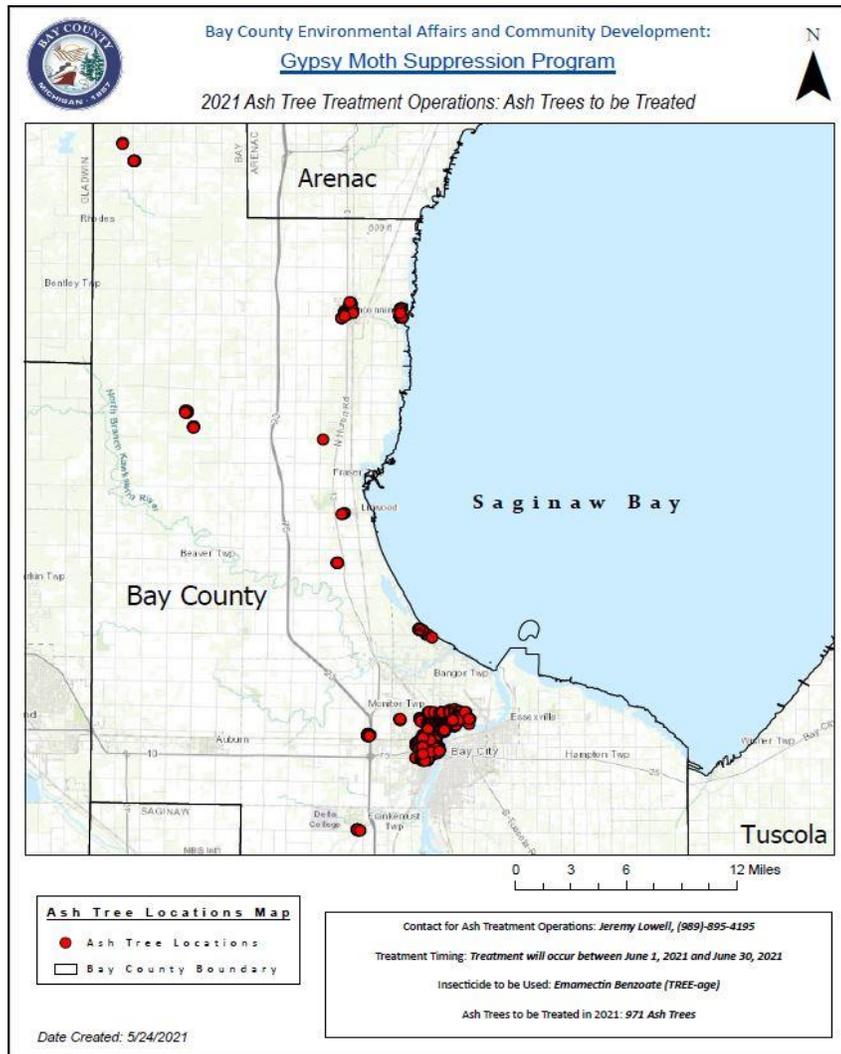
- For the first time since the late 1980s and early 1990s, the state of Michigan is experiencing some of the worse outbreak levels of Gypsy Moth populations since this program was first developed. Perfect weather conditions for Gypsy Moth caterpillar development coupled by a decrease of natural biological control methods has allowed Gypsy Moth populations to sky rocket throughout much of the state, causing tree defoliation and damage along the way.
- In spring of 2021 this increase in population was combated by the Gypsy Moth program by spraying nearly 2,000 acres throughout northern Bay County, and in the spring of 2022 we expect to treat up to 5,000 acres to continue to aid in controlling the increasing populations being experienced throughout the state.
- The Gypsy Moth population was monitored in the summer months of July and August using pheromone traps that attract male Gypsy Moths. Overall, the trap catches for 2021 showed a major increase throughout Bay County, catching 12,232 males in total. When compared to the total of just 2,331 males caught during the 2020 trapping season, it is easy to see how much outbreak level Gypsy Moth populations have increased in just the last year. This data correlates with the major increase in populations being seen throughout the state of Michigan. **Please see the following tables summarizing the trapping data for both 2020 (right) and 2021 (left).**

Township	By Trap Site: Total Caught
Hampton	168
Meritt	326
Meritt	424
Frankenlust	165
Williams	567
Williams	590
Williams	563
Williams	569
Beaver	343
Beaver	573
Kawkalin	286
Bangor	594
Fraser	505
Fraser	457
Garfield	406
Garfield	567
Pinconning	281
Pinconning	525
Pinconning	846
Mt Forest	1070
Mt Forest	489
Mt Forest	915
Gibson	673
Gibson	330
TOTAL MOTHS CAUGHT 2021	
12232	

Township	By Trap Site: Total Caught
Fraser	52
Merritt	12
Garfield	28
Hampton	38
Pinconning	138
Kawkawlin	470
Fraser	86
Hampton	34
Portsmouth	8
Frankenlust	79
Williams	48
Beaver	67
Mount Forest	92
Beaver	208
Gibson	172
Kawkawlin	97
Mount Forest	218
Garfield	96
Mount Forest	39
Garfield	220
Beaver	33
Williams	56
Bay City	40
TOTAL MOTHS CAUGHT 2020	
2331	

- Fall Gypsy Moth egg mass surveys began in early September this year, and will be used to determine where treatment will be needed in the spring of 2022. Initial surveys show a continued increase in the amount of egg masses being found throughout Bay County, and program staff expects the amount of acres to be treated in the spring of 2022 to increase greatly from the 1,881 acres that were treated in 2021.

- Emerald Ash Borer (EAB):** The 2021 Ash Tree Inventory and Health Assessment were completed on nearly 3,000 publicly owned ash trees throughout Bay County in the months of July and August. Initial results show that the majority of the ash trees within our inventory continue to thrive and grow providing value in many forms to the residents of Bay County. The trees continue to respond well to a three year rotation of chemical treatments which protect them from the effects of the invasive Emerald Ash Borer. The majority of ash trees lost since the 2020 inventory were in the City of Bay City where multiple stressors/factors can harm the health of the tree in which it is then required to be removed. **Please see the following map showing the general locations of the ash trees treated in June of 2021.**



- Public Outreach:** Staff continues to utilize the program Constant Contact to deliver a monthly newsletter informing property owners, local government officials, property managers, and others who have expressed an interest in the activities of the program. The newsletter contains the results of field data collected, invasive species news, and

upcoming program activities occurring throughout Bay County. Constant Contact has proved to be a powerful tool for better informing interested stakeholders about the overall mission and goals of the Bay County Gypsy Moth Suppression Program, and we look forward to its continued use now and into the future.

- Program staff also continues to utilize seeking signed Landowner Authorization Forms for permission to access private properties for Gypsy Moth monitoring efforts throughout Bay County. This has allowed staff to better connect with landowners who want our program's services provided on their properties, as well as avoid those properties where landowners prefer us not to access their land. We would consider the implementation of Landowner Authorization Forms as a huge success for our program, getting more landowners involved in the program than ever before, and providing more positive interactions with stakeholders as we monitor properties throughout the county.
- **Educational Programs and Staff Training:** Staff members attended live web based meetings provided by the Saginaw Bay CISMA talking about invasive species control efforts throughout the Saginaw Bay area. Staff was also there to support Saginaw Bay CISMA staff with any Gypsy Moth related questions they may have received, as well as being there in support of a presentation given on the increasing Gypsy Moth populations throughout the state of Michigan.
- In late September, program staff will be attending the MiCAMP GIS conference held at Boyne Mountain to learn more about how to utilize geographic based information to track, monitor, and manage data more efficiently and accurately. This event is also a great place to network with other mapping professionals in this field, and to share ideas with individuals in a meaningful manner.
- **Continued Monitoring Efforts for Other/New Invasive Species:** Since the discovery of the invasive Beech Scale insect in Bay County last year by program staff, the program has been diligent about keeping an eye out for other/new invasive species we may encounter while completing Gypsy Moth/Emerald Ash Borer monitoring efforts in Bay County. This fall we plan on continuing to monitor for new invasive species to our area such as Beech Scale Insect, Beech Bark Disease, Spotted Lanternfly, Asian Longhorned Beetle, and Hemlock Wooley Adelgid while completing our Gypsy Moth egg mass surveys throughout Bay County. New discoveries will be mapped by program staff, and all proper notifications will be made to the state concerning these invasive species.

Mosquito Control

- July began with an expected increase in nuisance mosquitoes due to heavy rain throughout Bay County at the end of June. This was the first significant rain and mosquito hatch of the treatment season following an early-season drought. Consistent precipitation occurred throughout the entire treatment season keeping staff busy through September.

- Floodwater mosquito species like *Aedes vexans* historically account for over half of the New Jersey Light Trap collections in a given year. In July, they ranked first representing 40% of the total catch. However, in August and September although rains were steady, habitats often dried before adults could emerge so the floodwater species represented just 15% and 20%, respectively of the total collection.
- As has been the trend the past several years, *Coquillettidia perturbans*, the cattail marsh mosquito, was present in large numbers along the Saginaw Bay shoreline and other marshy areas for most of July. This year was no exception as CDC Trap collections in July collected 29,811 mosquitoes, and 52% were *Cq. perturbans*. In traps placed near the shoreline, over 90% of the mosquitoes collected were *perturbans*.
- Lastly, the record for most mosquitoes collected in one night was broken this year when 8,556 females (mostly *Cq. perturbans*) were collected near Munger on June 11. A week later, another CDC trap placed near the shoreline in Hampton Township collected 8,320. The previous record from 2006 was 7,599 female mosquitoes collected in Fraser Township near Camp Fishtales. The same evening, 6,409 female mosquitoes were collected nearby at Deer Acres.
- Two new mosquito species were collected in traps this summer - *Psorophora columbiae* and *Aedes tormentor*. *Psorophora columbiae*, otherwise known as the dark rice field mosquito, is characterized by a yellowish-white band in the middle of its proboscis, a narrow white ring on the femur and broad white basal bands on the tarsal segments of all legs. It's mostly a nuisance floodwater mosquito that emerges after heavy rains from flooded fields or grasslands. Its body is dark in color and has many pale scales giving it a "salt and pepper" appearance. It's believed to be a vector of canine heartworm and has frequently tested positive for West Nile Virus, although it hasn't been implicated as a major vector. A single *Aedes tormentor* female was collected from a CDC CO₂- baited trap near Linwood, MI. This species is dark-legged and, as you can see in the picture (below, right), is characterized by a median silvery-white stripe that extends from the occiput (area between the eyes) down the entire length of the scutum. The abdomen has lateral basal bands. According to literature, *Aedes tormentor* is another floodwater species whose larvae are found in temporary flooded fields and woodlots following summer rains.
- There was also a spike of *Culex erraticus*, first seen last year with the collection of a single individual. This season, though, consistent numbers of *Cx. erraticus* females have been collected in both light traps and CDC traps especially in August. A study published in the *Journal of Medical Entomology* discusses the potential role of *Culex erraticus* as a vector of Eastern Equine Encephalitis.



Disease Surveillance

- Bay County's first reported evidence of West Nile virus was from a group of mosquitoes collected on August 18 in a CDC trap placed in Bangor Township. A press release was sent to notify residents and encourage the use of personal protective measures to prevent mosquito bites. West Nile virus has been found in Bay County every summer since 2002.
- Of the 524 mosquito samples (containing 20,616 female mosquitoes) that have been submitted to the Michigan Department of Health and Human Services for disease testing, 3 of the samples tested positive for West Nile virus and 4 tested positive for Jamestown Canyon virus. Five birds have been tested, but none were positive for West Nile virus as of September 23. In comparison, 2020 saw 3 birds and 6 mosquito samples testing positive.

Field Operations

- Consistent rain throughout the month of July led to an increase in nuisance mosquitoes and citizen calls throughout the month. Cross-trained staff was able to move between larval control and adult control shifts in order to provide optimal control where needed.
 - Larval control in July consisted of ditch and priority site treatments following rain events.
 - Along with routine township applications, adult mosquito control in July continued to focus on areas with high counts of *Cq. perturbans*, primarily in a 5-mile corridor along the Bay. This is normal mosquito activity during July.
 - August began a shift from nuisance control to disease control with focus on treating catch basins during the day and prioritizing adult control to areas with known or historical disease activity.
- September continued the trend of regular precipitation as multiple 2"+ rain events fell throughout the County through the end of the month.
- The second tire drive of the season was held Saturday, August 7 at Fraser Township Hall with 620 tires collected.
- VectoLex WDG and Altosid P35 were two larval control products incorporated into the program to provide long-term control. These two products provide 14 days and 35 days of residual control, in continuously wet conditions, longer than typical control materials. VectoLex WDG was used to treat roadside ditches every couple weeks along the Saginaw Bay corridor. The Altosid P35 formulation provides extended release technology for longer-term control) and was used primarily in tires.
- The mosquito control treatment season has an expected end date of October

Administrative

- A 5-year renewal of the program's National Pollutant Discharge Elimination System Certificate of Coverage was applied for through EGLE.
- In cooperation with Purchasing and the Environmental Affairs and Community Development department, preparations are being made to release an Invitation for Bid for aerial larval control for 2022-2023.

- Mosquito Control conducted outreach on mosquito and disease activity through press releases, a TV-12 interview, an interview with Cumulus Media, a write-up in Neighbors of the Bay magazine, and numerous posts on Bay County's Facebook page.
- 3 fleet trucks were ordered on September 10 after a months-long delay due to production shortages. Anticipated arrival of the vehicles is early 2022.
- Staff attended training on the use of Wide Area Larvicide Spray (WALS) to control mosquitoes, a new industry technology.
- Staff attended the 26th Annual MiCamp Fall Mapping Conference on September 22-24. Attendees learn about advances in GIS mapping and how other government agencies use the system to increase efficiency and accuracy.
- A new employee training session was held July 23 for late-hire employees. Staffing for the treatment season was about 2/3 of a typical year.
- Staff remained actively involved in the Michigan Mosquito Control Association Board of Directors and Committee meetings.
- In cooperation with the Michigan Mosquito Control Association, staff worked on planning the Michigan Mosquito Control Association's Virtual 7F Training Seminar for mosquito control pesticide applicators, to be held in October.

Transportation Planning Division

- Held one BCATS Technical Committee meeting and one BCATS Policy Committee meeting.
- Approved 5 Amendments/Administrative Modifications to the BCATS FY 2020-2023 TIP.
- Coordinated board approval of the FY 2022 Project Authorizations/Unified Work Program (UWP).
- Coordinated the extension of the FY2020 and FY2021 Asset Management Funding.
- Attended MDOT Traffic Count Program meeting virtually.
- Attended MTPA 2021 Conference virtually.
- Attended MDOT Training Wheels Webinar virtually.
- Attended Bay County Riverwalk Railtrail Committee meeting virtually.
- Attended three monthly MTPA meetings virtually, via ZOOM.
- Continued development and collaboration of transportation and GIS with new virtual public engagement apps, dashboards, surveys, and web-maps, showcasing BCATS activities and information.
- Presented the Bay County Transportation Planning Non-Motorized Survey at the MiCAMP annual GIS Conference
- Attended three TAMC Asset Management Managers Conference Calls.
- Attended one BCATS TIP Review meeting via Teams.
- Attended one regional meeting regarding the realignment of U.S. Bicycle Route 20 through Midland County, Bay County, and the City of Bay City.
- Participated in a virtual MPO freight survey/interview with the Federal Highway Administration.
- Conducted PASER ratings for Federal-Aid roads for the City of Bay City and the Bay

County Road Commission

- Began preliminary work on updating the BCATS LRP 2045 Update document.
- Worked on finalizing the 2022 Transportation Budget.

EQUALIZATION

- Calculated and verified millage rates, prepared and submitted pertinent reports.
- Compiled data for the Apportionment Report which is due to the Board of Commissioners in October.
- Appraised properties in each real property class, for land values, economic condition factors, and appraisal studies.
- Personal Property assessment records verification project underway with goal to study 100% of Industrial & Utilities Classes and 20-30% for Commercial Classes in all of Bay County.
- Continued to review Register of Deeds recordings, check for full or partial coverage of parcels, print pertinent documents for Assessors, and update property ownership information.
- Assigning new parcel numbers for split or combined properties, writing legal descriptions and updating the Equalization Maps.
- Assisted Township/City Officials, attorneys, title researchers and individual property owners with assessment and legal description questions.
- Prepared computerized tax bill data for township officials and assisted them in uploading that data and printed necessary billing reports and documents.
- Continued to review, update, and add older sales and deed references in our database. Currently have 138,943 legal documents listed in database for public and Department use.
- Updated website for Property Tax Query and equalization reports on the Department web pages.

FINANCE

Accounting/Budget

- Participated in bi-weekly State of Michigan Treasury and Municipal League Covid-19 and Revenue Webinars & Updates
- Working on Single Audit for 2020 (State of Michigan gave extension - Due 12-31-21)
- Worked with County Executive and Board Financial Analyst on 2022 Budget Process
- Worked on grant year end
- Processed grant amendments for grant year end

- Monthly grant reporting & year end close outs
- Budget Department met with Child Care Fund, Clerk's Office and Transportation on the 2022 Budget
- Budget Department worked on 2022 departmental budgets - personnel, fringes, health insurance, grant/tax revenues
- Met with the Bay County Chief Judge, Court Administrators, County Executive, Board Financial Analyst to discuss the 2022 Court budgets
- The Budget Department held a budget training for the 2022 budget on July 1st 2021
- Worked with Probate Court Admin, Juvenile Home Director and State of MI auditors on Child Care Fund review/ monitoring/audit
- Reviewed and finalized Cost Allocation Plan for 2022

Purchasing

Bids:

- Released and Awarded Waste & Recycling Removal IFB.
- Created, Released and conducted pre-bid walk through for Civic Arena Partial Roof Replacement IFB.
- Created Mosquito Control Aerial Spraying IFB.
- Created County Access Control System RFP.
- Building Gypsy Moth Emerald Ash Borer Treatment IFB.
- Building Gypsy Moth Aerial Application Gypsy Moth Treatment IFB.

Trainings:

- Conducted purchasing training for the following departments:
- Treasurer's Office
- Department on Aging
- Environmental Affairs
- Mosquito Control
- Gypsy Moth Suppression
- Buildings & Grounds

Purchase Orders Issued: 135 (quarter) 329 (annual)

Other Items:

- Attended various meetings regarding the above Bids.
- Prepared journal entries for credit card allocation.
- Assisted various departments and vendors with purchasing questions/bid preparations.
- Prepared monthly invoices for: County communications, credit card and waste removal.
- Set-up purchasing training customized to individual departments.
- Reviewed all Verizon communication accounts.
- Reviewed status of Ricoh copier contract.

Information Systems Division

Departmental Projects

- Created OnBase solution for recording requests with Central Dispatch Worked on OnBase Foundation EP3 upgrade Ordered and worked on deploying new equipment with Departments Worked with Fire Departments to deploy iPads with new mobile

device management software Worked with Departments on their 2022 Budgets. Worked with the Courts regarding opening up to the public to hold jury trials. Worked to secure the needed equipment to make this happen.

Total Help Desk Tickets Closed: 1039

HEALTH

Administration

Major items to note during this period include:

1. The Bay County Health Department continues to mobilize its staff, and resources to respond to the current COVID-19 pandemic. The Health Department has investigated over 60% of 12,300 confirmed cases of COVID-19 to date. The rate of cases rose and declined substantially to the lowest levels in June and July before rising with new cases from the Delta variant (B.1.167.2). The majority of the efforts during the late summer/early fall was devoted to schools reopening safely. While a number of students have been quarantined (>1,000), 90% were able to avoid quarantine with the 'Test to Stay' program. This innovative program has been adopted throughout the state of Michigan and in other parts of the country.
2. The Health Department and its partner providers have administered nearly 110,000 vaccines for COVID-19 since mid-December 2020, when they were first made available. Nearly 90% of all seniors have been fully vaccinated, and as of the end of June, over 50% of the entire population is fully vaccinated. By the end of the quarter, nearly 63% of eligible population (12+) has at least one dose, however, these rates are highest at the oldest age groups 50-59, 60-69, 70+ and they account for the majority of the vaccines provided.

Children's Special Health Care Services (CSHCS)

- CSHCS provides supplemental insurance benefits and services of a registered nurse to children who have a qualifying medical diagnosis. A child is invited to enroll whether they have private insurance or a Medicaid Health Plan. Staff assists families to navigate the medical, health insurance and educational world of the child with medical special needs. These services promote optimal functioning for the child and family. In September the program welcomed a new CSHCS representative, Carrie Brunett. Remaining funds from FY19 CSHCS mini-grant allowed staff to provide a CSHCS program outreach and educational presentation via Face Book Live. Staff also completed 40+ case management activities during this time period.

Communicable Disease (CD) Division

- **The main emphasis for this quarter remains COVID-19.** Tuberculosis, sexually transmitted diseases (Chlamydia and gonorrhea), and Respiratory Syncytial Virus (RSV) and other childhood diseases are becoming more and more prevalent in addition to COVID. In total, the CD department investigated and completed 2337 reportable disease cases this quarter, of which 1845 were confirmed or probable

Personal Health/Family Planning Clinic

- The Personal Health Family Planning (PHFP) Clinic is a Title X Clinic that provides health and contraceptive services to women, men and teens. Client receives both contraceptives and STD services. Staff currently includes 1 FTE nurse, clerk and a FP

Coordinator, and 1 contracted Nurse Practitioners who each work one day a week in the Clinic. Personal Health/Family Planning Clinic has resumed operations and have services nearly 150 individuals during the quarter.

Hearing and Vision Program

- The Hearing and Vision technicians provide hearing and vision screenings in preschools and schools. Children who do not pass the screening are referred for medical care. Technicians follow up on referrals to assure children receive medical care. New Hearing and Vision technicians Fern Liversedge and Heather Taylor have begun to resume Childhood Hearing and Vision screenings this September.

Environmental Health

- The Environmental Health Division continues to implement the mapping project of all septic and wells in Bay County. The grant project assisting homeowners with replacement of problematic septic systems in the Kawkawlin river watershed was implemented to full capacity of the anticipated projects. With the number of septic and well permits has increasing substantially, permits are at their highest numbers since 2010. Restaurant and temporary food inspections have resumed pre-pandemic frequency as all restrictions have been eased.

Childhood Lead Program

- Healthy Homes and Lead Poisoning Surveillance System (HHPSS) is the MDHHS system to report on blood lead levels for all children in Michigan. It assists the local health department (LHD) by identifying children in their jurisdiction who have an elevated blood lead level (EBLL) $\geq 5\text{mcg/dl}$ and need further medical care. In Bay County overall lead testing for one and two years olds is down by 35% due to COVID 19 closure of WIC Clinics. WIC has historically tested all 1 year olds and 2 ½ year olds who did not get tested at their 2 years old well child visit. Since onset of COVID 19 the BCHD WIC Clinic along with other WIC Clinics across the state have conducted services by phone, losing the opportunity to provide point of care lead screening. For this reason and that many providers do not have lead screening at point of care, many children are not receiving lead screening at the pre-COVID-19 rate and may be at risk of lead exposure. Eleven children remain under case management for elevated lead levels.

Maternal Infant Health Department (MIHP)

- The MIHP program received **196** maternal and infant referrals this quarter from which **15** maternal and **20** infant were enrolled. A total of **196 billable visits** were completed. MIHP is a voluntary program to promote healthy pregnancies and good birth outcomes for pregnant women and infants with Medicaid Health insurance by a LMSW and RN. It is a home based service that has moved to providing telehealth calls throughout the COVID pandemic.

Immunizations

- Immunization clinics remain limited with the emphasis on the current COVID-19 vaccine program. In total, nearly 1550 vaccinations were administered and of those 850 were COVID vaccines. Immunization clinics resumed to full capacity in July.

WIC - Women, Infants and Children Program

- WIC continues to adapt to by tailoring processes to support the needs of WIC families.

USDA extended waivers through 2021 enabling the WIC clinic to carry on with services to all eligible families via remote services. Those services are via telehealth or Zoom which allow families to complete appointments from the safety of their homes during the COVID-19 pandemic. The program welcomed three new clerical staff who were badly needed due to staffing shortages.

JUVENILE DETENTION & CHILD CARE SERVICES

- The Child Care grant has not experienced any budget cuts for the fiscal year and has maintained continued programming.
- LARA conducted an investigation regarding medications disbursed to a youth. There were no violations established.
- Average daily population was 10.32 for this quarter.
- The Juvenile Home housed residents from other counties for a total 501 days this past quarter, totaling to \$80,160 in revenue for the County.
- The total reimbursement from MDE for implementing the School Nutrition Program this quarter was \$8955.00.
- The facility experienced 1 resident restraints in the last quarter. In the incidents there were no injuries to residents or staff.
- The facility is struggling to maintain a core group of part time employees. The Director is contacting applicants and conducting interviews.
- The Director attended the following:
 - Michigan Juvenile Detention Association Quarterly Meeting 7/16/21.
 - Child Welfare Leadership Meetings weekly with the State of Michigan January,
 - Tri-CAP quarterly meeting 7/14/21.
- Employees and youth are following the BCJH COVID-19 Response Plan which includes sanitizing throughout the day as per the BCJH COVID-19 Response plan. All employees and youth wear masks, wash hands and watch distance to remain at least 6 feet apart.
- Bay Arenac Intermediate School District has been on site for the school program for the youth.
- Forgotten Youth Ministries have resumed face to face meetings with youth.
- Bay Arenac Behavioral Health (BABH) continued services for youth.

- The contracted medical provider met with residents on a variety of issues and maintained medication management for residents.
- The Health Department implemented an immunization clinic in July, August and September. The youth have been offered the COVID-19 vaccinations with some accepting the vaccination.

Community Corrections

- All programs had low utilization for FY 2021 due to COVID restrictions. Education and jail groups had no referrals as we are not having groups over 8 ppl at this time in the jail. In August, the Personnel board approved to add a new full time position to the pretrial department. BOC voted a “Yes” on the position as well in September. The job description for this position remains in review process with personnel and the BCamps union. Grant for FY2022 submitted to BOC for signature on 10/14/21.

Program Numbers (10/01/2020 - 9/30/21)

Program Name	Number of New Enrollees
○ Pretrial Services	297
○ Outpatient Treatment	29
○ Cognitive Change	17
○ Opiate Specific	11
○ Education/Employability	0

- At a rate of \$67.28 daily for housing offenders, we saved the county approximately \$1,335,777 in jail fees. These 5 programs combined with a few others is what we use to determine how much money the county has saved by supervising offenders in the community with AOD treatment, pretrial supervision, and offering education and AOD treatment in the jail. These programs assist with jail overcrowding and bed space utilization as well.
- One of the objectives for Community Corrections is to reduce the overall Prison Commitment Rate to 18% or below, that was the goal for 2021. At midyear, Bay Co’s PCR was 16.1%. It is likely that we will be slightly over the goal for 2021. However, felony dispositions have continued to decrease yearly and we continue to decrease the number of probation violators who go to prison on a new sentence. Bay Co will continue to try and keep the prison commitments low by utilizing the treatment programs funded through PA511 and other resources.
- File Review was completed on 5/11/21. No Negative findings.
- Throughout this quarter, the Manager has virtually attended Drug Treatment Court Team meetings/trainings, OCC meetings and TRICAP Board Meetings.

MSU EXTENSION

Children & Youth Program (4-H)

- Jodi continues to support MSU Extension staff state-wide through volunteer screening and management training. She has conducted several trainings online in the last quarter. Training topics include: Introduction to Volunteer Central, Interviewing Skills,

Fair Credit Report Act training, Documentation for Volunteer Managers, Uploading Paper Files, and MSU Extension Volunteer Selection Process. She continues to develop fact sheets for staff and volunteers such as MSU Extension Volunteer Code of Conduct Violations, Conducting ICHATS and MIPSOR Checks in Volunteer Central, and Volunteer Learning Modules for Volunteers and Staff. Jodi also continues to provide coaching to several counties related to volunteer screening and management.

- As PI on the 4-H STEAM Corps grant, Jodi and her leadership team have applied for and received three more years of grant funding. This will allow our team to continue to focus on our goals of program expansion, increased youth engagement, increased volunteer engagement, and meeting community needs. We will continue to offer full time, half time, and Winter corps positions. Local match for these positions will remain the same for years 4-6 as they did for the first three years: full time- \$5,000, half time- \$2,700, and Winter Corps- \$2,700. These match dollars are vital to the support of the program. Collectively, for years 4-6 of this grant, we plan to engage **3,150 new youth**, start 900 clubs, engage **900 new volunteers**, and host 60 AmeriCorps members.

Michigan Sea Grant Extension

- As an Extension Educator with Michigan Sea Grant, Meaghan Gass provides programming and resources to enhance sustainable development and Great Lakes literacy in Saginaw Bay (www.michiganseagrant.org).
- Gass provided leadership for the Center for Great Lakes Literacy - working with youth, educators, and partners to increase Great Lakes literacy while contributing to the environmental, economic and social sustainability of the Great Lakes (www.cgll.org).
- In July and August, Gass supported the Lake Huron Place-Based Stewardship Education Summer Teacher Institute, where educators learned about place-based education and ways to integrate Great Lakes Literacy into the classroom community. This hybrid professional learning opportunity included both content shared virtually via Google Classroom along with an option for two field visits to apply learning; one of these trainings took place at Bay City State Park. With funding from the Center for Great Lakes Literacy and Great Lakes Restoration Initiative, 17 participating educators received a \$500 stipend to support place-based education projects back in their classroom.
- In August, Gass collaborated with Michigan Department of Natural Resources, U.S. Fish and Wildlife Service, Saginaw Bay Watershed Initiative Network and many local partners to host a Lake Sturgeon Release Events into the Saginaw Bay watershed. Once abundant in many Michigan lakes and rivers, lake sturgeon were nearly eradicated due to overfishing and habitat loss, particularly the destruction of rocky reefs in rivers that sturgeon and other native fish species use for spawning. Learn more at www.saginawbaysturgeon.org.
- Gass continued to work Michigan Department of Natural Resources to support their Saginaw Bay Walleye and Yellow Perch Workgroup. This group's planning purpose is to develop an angler-driven vision for the present and future Saginaw Basin (bay and

ivers) Walleye and Yellow Perch recreational fishery to incorporate into Michigan DNR management processes and decisions. Gass also helped analyzed survey results from anglers. MI DNR shared the initial results with both the workgroup and Lake Huron Citizens Fishery Advisory Committee.

- Gass provided hybrid meeting and facilitation assistance for the Lake Huron Citizens Fishery Advisory Committee Meeting. *The charge of the Lake Huron Citizens Fishery Advisory Committee is to review and provide recommendations and direction into the fishery goals, objectives and management plans for Lake Huron.* In addition to meeting facilitation, Gass developed [a Google Site to share information](#) including presentations/articles to watch/read prior to the meeting.
- In September, Gass also supported Saginaw Bay 4-H Fish Camp in partnership with Bay County 4-H, Project FISH and local partners. At this camp, youth learned how to fish and connected to Great Lakes issues including invasive species. With support from the Future Anglers Association, they received a rod, reel, and tacklebox in order to continue to fish and develop as an angler.

4-H Program/4-H SPIN Club/4-H STEAM

- Mueller is supervising two AmeriCorps members, Lance Fowler and Mariah Kucera, who are providing local and statewide programming to the youth in their communities. In the last three months, the Bay County 4-H AmeriCorps members have completed two family engagement nights and three Virtual 4-H SPIN Clubs.
- Bay County 4-H hosted a 4-Day, Day camp. The theme for the camp was the Olympics. They had **9 youth participate**. The youth participated in team challenges - creating their own team and individual challenges, creating individual flags. Lastly the youth competed in their own Olympic water race games. The youth were excited to be back face-to-face, and one youth commented; "I'm so glad 4-H was able to host this camp, I'm so happy to be back with my friends and being outside"
- Lance hosted two SPIN Clubs this quarter. He did another Among US SPIN Club and games over Zoom. Both SPIN Clubs were held statewide; with **18 youth total**. The youth, in both clubs, learned about working as a team while enhancing their team building skills. The youth were able to meet new youth in their counties and statewide.
- Mariah hosted another very successful Creative Cards SPIN Club where she had **15 youth participate**. She partnered with an AmeriCorps member from Luce County. Youth had the opportunity to create 6 cards.
- Mariah hosted two Family Engagement nights that were offered statewide. Her first Family Engagement night had **10 youth participate** and they built wooden trucks. Her second Family Engagement night also had **10 youth participate** and they built wooden

piggy banks.

- Mueller hosted Saginaw Bay 4-H Fish Camp in partnership with Gass-Sea Grant Educator, Project FISH, and local partners. At this camp, youth learned how to fish and learned about Great Lakes issues including invasive species. With support from the Future Anglers Association, they received a rod, reel, and tackle box in order to continue to fish and develop as an angler. They had **12 youth participants, 1 teen leader and 3 volunteers** helping with camp.
- Mueller was also part of Bay County Farm Bureaus PROJECT RED, which was held at the Bay County Fairgrounds. Mueller had **70 youth in attendance**. Youth learned all about agriculture and animals. Some of the educational highlights were learning about soybeans, lambs, beef, pumpkins, corn, and a fun fact that most of your pizza ingredients come from a farm.
- Horse Council hosted their first Bay County 4-H Horse Show. The event was held at the Bay County Fairgrounds. We had approximately **30 youth and adult participants** from Bay County and the surrounding counties. It was a huge success and Mueller is excited to start planning for next year.

Supplemental Nutrition Assistance Program (SNAP-Ed)

- Bay County MSUE SNAP-Ed offered virtual programming to adults and youth. All programs were open to the Bay County community, as well as statewide. These programs were advertised online, thru posters and fliers. Good Samaritan Rescue Mission participated in the virtual classes until the first week of September, when the classes resumed in person.
- In August MSUE had meetings with Bay Arenac Community High, regarding teaching Teen Cuisine to the at-risk youth. This program teaches teens from 6th to 12th grade about healthy living through a cooking-based program.
- Karen participated in Project Connect which took place on September 9th, outside at Bay Arenac Community High. Project Connect is a one-day event where homeless individuals and residents in need, come to get connected to available resources offered in Bay County. Karen advised participants of resources and programs offered by MSU Extension. MSUE has new senior resource pamphlets for example, Making Microwave meals simpler. Karen is currently contacting organizations to set up programing after the first of the year.

OFFICE OF ASSIGNED COUNSEL

June 2021 Arraignments

Figures were not available for last quarter report

- 233 District Court Arraignments by ARRAIGNMENT ATTORNEYS
- 3 Circuit Court Arraignments

July 2021 Arraignments

- 156 District Court Arraignments BY ARRAIGNMENT ATTORNEYS

- 7 Circuit Court Arraignments

August 2021 Arraignments

- 252 District Court Arraignments BY ARRAIGNMENT ATTORNEYS
- 13 Circuit Court Arraignments

September figures are not available yet

MIDC Compliance/Grant

- Meeting with MIDC leaders monthly
- Working with office to gather end of state fiscal year

PERSONNEL & EMPLOYEE RELATIONS

Personnel

- Personnel staff has continued posting jobs for multiple vacancies throughout the county.
- The Personnel Director has had continued involvement in the Covid Ideas Committee
- The Personnel Director has continued to participate with Legislative updates and Covid webinars
- The Personnel Director participated in employee interviews with Department on Aging
- The Personnel Department facilitated applications for Circuit Court judges to review for the appointment of the County Clerk vacancy
- The Personnel Director participated in various webinars regarding employee benefits
- The Personnel Director conducted meetings regarding reclassification requests per labor agreements
- Personnel Director and staff addressed a FMLA concern
- Personnel Director addressed grievances
- Personnel staff continued to provide requested information to finance and auditors

Payroll/Benefits/Retirement

- Filed and paid all monthly and Q2 2021 payroll taxes including MESC, 941 and Michigan state withholding
- Processed and distributed payroll EFT/checks
- Educated employees/retirees on benefits
- There were 12 retirements processed in the third quarter
- Staff continued to work with auditors to provide requested payroll/benefits items and resolve any outstanding questions
- Participated in meetings regarding renewal of insurance consultant.
- The Retirement Administrator vacated her position as she was appointed to the Clerk's position.
- Payroll/Benefits Supervisor spending time with the new Benefits Administrator training
- Payroll/Benefits Supervisor spending extraordinary amount of time covering duties of the vacant Retirement Administrator position

Wellness

- Step Challenge July 12 through September 19th had 38 participants and 23 met the goal of 10,000 steps a day

- Win by Losing competition through BCBS began September 20th with 14 participants
- Virtual Lunch & Learns were held August 4 with Delta Dental and September 10th with Blue Cross and Blue Shield
- Bay county employees participated in the following races: Spud Run, YMCA Rise N Shine, Running with the Law and BARC Driathlon
- The Benefits Administrator is preparing for annual open enrollment

PUBLIC DEFENDER

- **No Report Submitted.**

RECREATION & FACILITIES

The Recreation and Facilities Department submits the following report for the 3rd quarter of 2021:

During the 3rd quarter of 2021, the Recreation and Facilities Department provided day-to-day supervision to the Buildings & Grounds Department and the Recreation Department. Additionally, the department worked on various tasks including but not limited to:

- Continued vetting APRA projects, space walk-throughs with commissioners, leading the ARPA administration workgroup, continued discussions with community partners, solicited survey responses and community proposals.
- Prepared and submitted over 30 departmental budgets for the 2022 budget process, including work on the 2022 capital plan.
- Continued work as Bay County's PIO during a worldwide COVID-19 pandemic.
- Received approval and hired a manager at Pinconning Park. Dan Tomczak will excel in this role.
- Summer programming came to an end. During another abnormal year, recreation is still a wonderful service for our community; summer recreation went really well with a split day and we may continue this path in order to increase the opportunity for children of older ages to attend, golf course had a stellar season, Pinconning park made it through a very, very busy year with limited staff.

Buildings and Grounds

County Building

- Staff reconfigured and painted offices in Division on Aging.
- Staff replaced trap utility on 8th floor.
- Staff responded to the emergency repair and installation of new water valve.
- Staff changed lighting and replaced door handles in building.

Law Enforcement Center/911

- Staff changed filters on the first and second floor of LEC.

- Staff changed media filter on air handlers on the east and west side of the gym and the kitchen rooftop.
- Staff replaced batteries at 911.
- Staff cleaned and inspected dryer ducts.
- Staff removed decals from sheriff patrol cars for office use.

Health Department

- Staff removed rooftop condenser coil for repair.
- Staff changed faucets.

Juvenile Home/Mental Health Homes

- Staff completed repairs on a door and shower valve and rebuilt a faucet at the Juvenile home.
- Staff replaced the furnace at the Fisher Road home.
- Staff repaired and painted the ceiling at the Fisher Road home.
- Staff cut down trees at the Fisher Road home.
- Staff repaired and changed lighting at the 141 Almont home.
- Staff replaced door lock at the 141 Almont home

Courts

- Staff installed a mini split in the jury assembly room.
- Staff repaired doors and replaced faucets.

Community Center/Civic Arena/Golf Course

- Staff closed the community pool.
- Staff put ice in at the Civic Arena in preparation for the skating season.
- Staff changed out a condenser fan motor on chiller tower at Civic Arena.
- Staff ran four Wi-Fi lines at the community center.
- Staff painted Riverside Community Center.

Fairgrounds/Animal Control/Mosquito control

- Staff prepared for the Bay County Fair held in August.
- Staff repaired HVAC unit at the canteen.
- Staff repaired doors at Animal Control.
- Staff replaced all towel and toilet paper dispensers in the fairgrounds baths and repaired toilets.
- Staff replaced valves on the dump station.

County Grounds and Other

- Staff completed yearly fire extinguisher certification at LEC, Fairgrounds, Animal Control, garage, storage, Golf Course, and Juvenile home.
- Staff completed back flow inspections in county buildings.
- Staff (seasonal) continues to maintain lawns for tax home properties.

- Staff continues to collect unused materials to be taken to 1Bid.US for auction.
- Staff continues to maintain and repair vehicles for Health Department, ISD, Parks & Rec., Veteran Affairs, Juvenile Home, and Buildings & Grounds.
- Staff continues to service and repair county equipment.
- Staff continues to respond to miscellaneous service calls.
- Staff continues to collect and deliver mail.

Civic Arena

- The Friends of the Bay County Libraries had their 44th annual used book sale August 12-14th at the rink
- Summer Adult league wrapped up. We starting our fall season with 16 teams. Up two teams from 2020
- Summer high school league ended and so did our 3 on 3 youth hockey league
- Bay County Hockey Association held fall and winter drafts. They have 9 house teams and 4 travel teams. Still waiting on final player numbers
- Bay County Hockey Association along with Bridge the Gap help a learn to skate program this summer bringing in new skaters to the rink
- Sk8 Bay Figure Skating club had 48 members and an impressive 54 skaters for learn to skate. Highest amount in the past 10 years.
- Rented out 886 hours of ice for the 3rd quarter with 4 birthday parties, and we held a hockey referee seminar in August
- Public Skating had 359 skaters with 241 skate rentals
- Stick & Puck had 356 skaters
- Skills and drills brought in 1,049 skaters
- Put in the Olympic sheet of ice on September 7th

Community Center

Fitness classes:

FitFun:	31 participants	26 pay clients	5 Bay County employees
YogaFit (a.m.):	18 participants	14 pay clients	4 Bay County employees
Chair Fitness:	Meets Tuesdays (small gym)		25 participants
Open Volleyball:	September	20 participants	
Pickleball:	July 16	August 18	September 64

Summer Recreation: There were 160 Campers registered. The days were divided into 2 sessions due to Covid-19, ages 6- 8 years in the morning and 9-12 years in the afternoon. No field trips this year due to Covid-19, but campers were able to swim 2 days per week and

played at the Community center. Overall it was a great summer and the counselors were great! Taylor Scholz and Elly Walker were excellent supervisors.

Pool : Total of swimmers for the summer were 4521. We had a donation in James Carbary's name for free swims. Children were free and adults \$2. 1016 swimmers for the summer. BAYS swim team used the pool Monday - Friday for practice. Beat the Heat swim meet June 22, 23, 24. A very hot and sunny summer.

One session of swim lessons Monday/ Wednesday morning.

Community Center Rentals: We were closed on Sundays in July, August, & September.

Fairgrounds

Fair: August 8-12. No camping or rentals the week before or the week after.

Canteen: There were 4 rentals this quarter and the Humane Society had their Paw Palooza event on September 18.

Merchants Building: September Farm Bureau livestock show.

Golf Course

- Hosted Men's County Tournament - 150 players
- Hosted Senior County Tournament - 75 players
- Hosted 20 Outings - over 1,800 players
- Aerated 18 greens and practice green
- Purchased and received Loader attachment and Backhoe attachment for our John Deere 5310 tractor.